



પરિપત્ર:

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી સંલગ્ન આર્ટસ વિદ્યાશાખાનાં અભ્યાસક્રમ ચલાવતી તમામ કોલેજોનાં આચાર્યશ્રીઓને સવિનય જણાવવાનું કે આર્ટસ વિદ્યાશાખા હેઠળનો NEP-૨૦૨૦ અંતર્ગતનો સોશ્યલ વર્ક વિષય (બી.એસ.ડબલ્યુ વિથ ઓનર્સ) સેમેસ્ટર-૧ના અભ્યાસક્રમમાં રિવાઈઝડ પેપર સ્ટાઈલ (SOP, શિક્ષણ વિભાગ, ગુજરાત સરકારની ગાઈડલાઈન્સ પ્રમાણે) જેની સાથેનો ૨૦૨૩-૨૪નો અભ્યાસક્રમ આ સાથે સામેલ છે. જે આપને વિદિત થાય.

માનનીય કુલપતિશ્રીની મંજૂરી અનુસાર સદર અભ્યાસક્રમ શૈક્ષણિક વર્ષ જુન, ૨૦૨૩ થી અમલવારી કરવાની રહે છે. આર્ટસ વિદ્યાશાખાનાં અભ્યાસક્રમ ચલાવતી તમામ સંલગ્ન કોલેજો ધ્વારા તેની અમલવારી કરવા જણાવવામાં આવે છે.



[Signature]
10/09/2024
ખાસ ફરજ પરના અધિકારી
(એકેડેમિક)

ક્રમાંક/બીકેએનએમયુ/ એકેડેમિક/૧૨૧૩/૨૦૨૪

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી,

સરકારી પોલીટેકનિક કેમ્પસ,

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી રોડ,

ખડીયા, જૂનાગઢ-૩૬૨૨૬૩

તા.૧૦/૦૯/૨૦૨૪

પ્રતિ,

- ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી સંલગ્ન આર્ટસ વિદ્યાશાખાનાં અભ્યાસક્રમો ચલાવતી તમામ કોલેજોના આચાર્યશ્રીઓ તરફ....

નકલ સાદર રવાના:-

- માન.કુલપતિશ્રી/કુલસચિવશ્રીનાં અંગત સચિવશ્રી.
- પરીક્ષા નિયામકશ્રી, ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, જુનાગઢ

નકલ રવાના જાણ તથા યોગ્ય કાર્યવાહી અર્થે:

- સીસ્ટમ મેનેજરશ્રી, આઈ.ટી.સેલ વિભાગ (વેબસાઇટ ઉપર પ્રસિદ્ધ થવા અર્થે.)



**BHAKTA KAVI NARSINH MEHTA UNIVERSITY
JUNAGADH**



BOARD OF SOCIOLOGY STUDIES

FACULTY OF ARTS

SYLLABUS FOR

BACHELOR OF SOCIAL WORK

(HONOURS) PROGRAMME

(SEMESTER- I)

EFFECTIVE FROM JUNE, 2023

B.S.W. (NEP SEMESTER SCHEME) SYLLABUS BACHELOR OF SOCIAL WORK (HONOURS)
LEARNING OUTCOMES-BASED CURRICULUM FRAMEWORK (LOCF) FOR UNDERGRADUATE
DEGREE IN SOCIAL WORK

I. Bachelor's in Social Work (BSW)

Nature and Extent of the Bachelor's in Social Work (BSW) Program

Social Work is a practice-based helping profession and academic discipline. Social Work professionals use a wide range of social work methods through the application of skills, tools and techniques to help their clientele. Therefore, Social Work graduates are expected to learn primary methods of social work that includes Social Case Work, Social Group Work and Community Work along with the auxiliary methods that include Social Work Research, Social Action and Social Welfare/ Development Administration. In consonance with these methods, relevant techniques and skills too are used to assess needs / problems and for developing suitable interventions. Hence, in the undergraduate Social Work education all these knowledge and skills are to be inculcated among the students along with a strong commitment to the noble and universal values of Social Work Profession.

The Learning Outcomes-Based Curriculum Framework (LOCF) presented here visualizes that graduate training needs to attend to the following considerations:

1. Acquisition of graduate attributes and descriptors with demonstrated abilities through Field Work Training;
2. Knowledge of Media and Information Literacy in the context of Social Work practice;
3. Application of Programme Media in social work practice;
4. Skill development and entrepreneurship abilities to be taught at undergraduate levels;
5. Learning by doing through concurrent and block Field Work which provides an opportunity to the students for practice in diverse settings;
6. Selection of courses of their choice from a range of electives which allows in-built flexibility for students to learn they are truly interested in and avoid that which they may not be much inclined to learn; and
7. Development of research and analytical abilities through dissertation as a separate paper at the honours or research degree level in the fourth year of the undergraduate degree.

Aims of BSW Program

The central aim of the BSW program is to inculcate among the students the values, knowledge, skills, and techniques necessary for working with individuals, groups, communities and for collective action to bring about positive social change. In order to fulfil this, BSW program comprises a wide range of courses including the core, supportive and inter-disciplinary domains of Social Work Education. The programme is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional programme to build a foundation for practice with population groups, keeping the larger goal in mind.

Specific aims of the Program are:

1. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines;
2. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;
3. To inculcate in the students the spirit of enquiry and research; and thereby develop problem solving and decision-making abilities;
4. To prepare professionals to practice in diverse social work settings and to address contemporary issues and concerns of marginalized and hitherto excluded population groups;
5. To make learners sensitive and empathetic to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno-economic context;

6. To develop young professionals with good communication skills and quest for a self-motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;
7. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also, a thrust on national policies directed towards achieving sustainable development; and
8. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work – thereby developing in them the vision to work towards an egalitarian society.

Graduate Attributes

The graduate attributes reflect the particular quality and feature or characteristics of an individual, including the knowledge, skills, attitudes and values that are expected to be acquired by a graduate through studies at the higher education institution (HEI) such as a college or university. They are fostered through meaningful learning experiences made available through the curriculum, the total college/university experiences and a process of critical and reflective thinking.

Some of the characteristic attributes that a Social Work graduate should demonstrate at the end of the Program are as follows:

Disciplinary Knowledge: Capable of demonstrating comprehensive knowledge and understanding of awareness of the social context, primary and auxiliary methods of Social Work Profession, policies and programmes directed towards social development; understanding of social problems, social legislations and the rights-based approach.

Communication Skills: Ability to express thoughts and ideas effectively, demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups. Develop skills in verbal and non-verbal communication, preparation and presentation of documents/reports/PPTs. Skills of interpersonal communication, use of IEC and programme media in working with diverse population groups. Able to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources and develop digital literacy as applicable to the professional needs.

Critical Thinking: Capability to apply analytic thought to a body of knowledge; analyze and evaluate evidence, arguments, claims, beliefs on the basis of empirical evidence; identify relevant assumptions or implications; formulate coherent arguments; critically evaluate practices, policies and theories by following scientific approach to knowledge development.

Problem Solving: Capacity to extrapolate from what one has learned and apply their competencies to solve different kinds of problems by stepping out of comfort zones and taking up challenges in unforeseen challenges.

Analytical Reasoning: Ability to access secondary information as a consumer, identify right resources/ data banks. Analyze and synthesize data from a variety of sources and draw valid conclusions.

Research-related Skills: As a producer of research develop basic skills and a scientific attitude, problem identification and formulation of research design; ability to plan, execute and report a research investigation; develop skills to prepare case studies and best practice documentation, learn to use appropriate software for analyzing data and work towards generation of indigenous knowledge.

Cooperation and Team Work: Ability to work effectively and respectfully with diverse teams; facilitate cooperative or coordinated effort on the part of a group and or a team in the interests of a common cause and work efficiently as a player.

Reflective Thinking: Awareness of and ability to use one's professional skills and behavioural competencies that meet the need of the situation.

Self-motivated Learning: Ability to identify needs and mobilize resources independently, monitor and evaluate programmes. Ability to guide and lead clientele in the community/work setting in the right direction.

Diversity Management and Inclusive Approach: Able to understand and appreciate diversity (caste, ethnicity, gender and marginalization), values and beliefs of multiple cultures in a global perspective, managing diversity, use of an inclusive approach to the extent possible.

Moral and Ethical Awareness/Reasoning: Ability to embrace moral/ethical values in conducting one's life, formulate a position/argument about an ethical issue from multiple perspectives, and use ethical practices in all work. Capable of demonstrating the ability to identify ethical issues related to one's work, avoid unethical behaviour such as fabrication, falsification or misrepresentation of data or committing plagiarism, not adhering to intellectual property rights; appreciating environmental and sustainability issues; and adopting objective, unbiased and truthful actions in all aspects of social work.

Lifelong Learning: Capable of self-paced and self-directed continuous learning aimed at personal/professional development and for improving knowledge, attitude and skills as also re-skilling in diverse areas.

The UG Programme is structured in a semester mode with multiple exit options.

- I Year Certificate in BSW
- II Year Diploma in BSW
- III Year BSW Degree
- IV Year Bachelor of Social Work Degree (Honours / Research Degree) The Draft Regulations Governing Four Year Under Graduate Programmes as per NEP 2020 for BHAKTA KAVI NARSINH MEHTA UNIVERSITY, Junagadh w.e.f. 2023 – 24.

Qualification Descriptors for BSW Program

A qualification descriptor indicates the generic outcomes and attributes expected for the award of a particular type of qualification. It also describes the academic standard for a specific qualification in terms of the levels of knowledge and understanding, skills and competencies and attitudes and values that the holders of the qualification are expected to attain and demonstrate. These descriptors also indicate the common academic standards for the qualification and help the degree-awarding bodies in designing, approving, assessing and reviewing academic programmes.

Some of the expected learning outcomes that a student should be able to demonstrate on completion of a degree-level programme in Social Work include the following:

1. Demonstrate: (i) a fundamental/systematic or coherent understanding of the core, supportive and inter-disciplinary knowledge base of Social Work Profession, its different learning areas and applications, and its linkages with related disciplinary areas/subjects; (ii) procedural knowledge that creates different types of multidisciplinary professionals including research and development, teaching and government and public service; (iii) skills in areas related to one's specialization and current developments in the academic field of study; (iv) Professional and behavioral competencies;
2. Use knowledge, understanding and skills required for identifying problems and issues, collection of relevant quantitative and/or qualitative data drawing on a wide range of sources, and their application, analysis and evaluation using methodologies as appropriate to the subject(s) for formulating evidence-based solutions and arguments;
3. Meet one's own learning needs, drawing on a range of current research and development work and professional materials; and

4. Apply one's disciplinary knowledge and transferable skills to new/unfamiliar contexts, and demonstrate knowledge to work with individuals, groups and communities.

Programme Learning Outcomes

The outcomes and attributes described in qualification descriptors are attained by students through learning acquired on completion of Bachelor's Degree/Honours in Social Work (BSW).

Programme learning outcomes for BSW Program are the following: acquiring the disciplinary knowledge of social work, values for life and character building, communication skills, critical thinking, problem solving, analytical reasoning, research related skills, cooperation / team work, scientific reasoning, reflective thinking, information/digital literacy, self-directed learning, moral and ethical awareness/reasoning, leadership readiness qualities, lifelong learning, professional skills, application skills, experiential learning, employability options, decision-making skills, and diversity management.

The format of the LOCF Social Work curriculum includes the following:

1. Major Course: Are compulsory core courses of the programme.: Every semester consists of Core Course/s which is to be compulsorily studied by a student as a core requirement to complete the programme in Social Work discipline. Social Work Practicum or Field Work Practice is a unique component of the core courses of Social Work education. Field Work Practice is known as the signature pedagogy of social work practice. Concurrent fieldwork placement aims at on-going learning through integration of theoretical constructs into practice which provides an opportunity to develop intervention skills in real life situations. In structuring the field work, the essence of learning has been of making it incremental over the six semesters.

2. Minor Course: Minor discipline is the broader understanding course beyond the major discipline course. It should also have open, generic-electives for students to choose from the pool of courses. It helps students to gain broader knowledge in addition to relevant major disciplines courses as per their choices.

3. Interdisciplinary/Multidisciplinary/Allied Courses:

This is constituent discipline of the major courses and it helps learners to acquire core competence in relevant or any other independent courses of their choices. This course may be major specific or other discipline specific. Learner shall have option to choose the course from available pool of courses or from any other institutions as the learner's choice. **12** credits shall be allocated to Interdisciplinary/ Multidisciplinary/Allied courses. Thus, opportunities shall be available to students to choose from a wide range of courses. The present old tight compartment shall need to be modified accordingly for all universities.

4. Ability Enhancement Compulsory Courses [AECC]: course based upon the content that leads to knowledge enhancement like course Languages like English, Hindi, Gujarati, Sanskrit etc. also Environmental Studies, Social Work Practice and Media Information Literacy etc. The NEP scheme of this undergraduate programme, the students are mandatorily required to choose one subjects of their liking for additional knowledge and building their competencies outside their main subjects of study.

5. Skill Enhancement Courses [SEC]: These courses designed to provide skill based knowledge aimed at providing theory, lab/hands on training/fieldwork, competencies, skills etc.: The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas.

6. Vocational Added Courses/ Indian Knowledge System [VAC/IKS]: aimed at equipping with practical skills for a specific profession or field like Yoga, Sports & Fitness, Meditation and Yoga, Workshop, Rural Camp etc.

7. Summer Internship / Field Projects/ Apprenticeship / Community Engagement and Service corresponding to Major Subject, Co-Curricular Courses and Research Project:

- The Universities compulsory offer Internship/ Apprenticeship to the students corresponding to Major specific NSQF defined course in summer vacation, which will be mandatory to exit in first and second year of the Three/Four years“ degree programmes. This may increase the value of student in the market.
- Field Projects/Community Engagement and services, corresponding to Major subject to be offered in first and second year, which shall fulfil the job opportunities in many fields with their knowledge and skills. Each University/Educational Institute shall coordinate/make MoU with various recognized training centres in this regard.

8. Research Project/Dissertation:

- To be offered to students who have minimum aggregate of 75% of marks in first six semesters and having other standards decided by the university and wish to take research at undergraduate level. This matter may be further clarified in the detailed SOP.
- The research project / dissertation will be in major discipline with 12 credits.
- The student securing the required number of credits at the end of four years along with 12 credits of research/ dissertation will be awarded with a degree of Honours with Research“.

- **Eligibility Criteria for Admission:**

A Candidate for the Degree of Bachelor of Social Work must have passed (10+2) examination of the Gujarat Secondary and Higher Secondary education (10+2 pattern) Board or an examination recognized as equivalent. Apart from this, admission as per notification of the university from time to time.

FIELD WORK PRACTICUM:

Supervised Concurrent Field Work / Social Work Practicum is an integral part of Social Work Training Programme. It consists of practicing Social Work under the guidance of trained field instructors in selected Social Welfare Agencies/Institutions/Organizations and other type of placements. The Educational Programme is incomplete without guided practice learning satisfactorily provided. Practicum is designed to provide a variety of opportunities to develop and enhance professional skills. It enables the students to see the applicability of theoretical knowledge taught in the class room to actual situations requiring Social Work Intervention. Learning is added through Observation, Analysis of Social Realities and Experience of participation in designing and providing Social Work Intervention. Students are encouraged to acquire various skills from simple to complex, to become gradually independent workers. Practicum programme is to be carried out for 12 hours for two days in a week.

- **Evaluation:**

- **Scheme of Examination and Evaluation:**

There shall be a University Examination at the end of each semester for both Theory and Social Work Practicum. Exam Type per theory paper of 100 marks shall be for two and half hours and 50 marks shall be for two hours.

- **Internal Assessment:**

Internal Assessment shall be for total 100 marks for theory Test/Assignment/Seminars/Class participation/activities/case studies/etc. Results of the students shall be declared as per the University Rules and Regulations. **There is no internal assessment in social work practicum and value added courses.**

- **Social Work Practicum Evaluation:**

At the end of each semester the Social Work Practicum report shall be assessed for total 100 marks for semester 1 to 6, 150 marks for semester 7 to 8, 50 marks for Rural Camp for Semester – 5 and 100 marks for Dissertation and 50 marks for capacity building workshop for semester – 6. 100% marks for Viva-Voce Exam (based on various components of curriculum specified in Social Work Practicum Course) conducted by the committee consisting of external examiner. 150 marks for Block Placement & Research Project for Semester -7 & Semester-8 to obtained BSW Honours Or Honours with Research.

- **Value added course Assessment:**

Value added course Assessment shall be practical activities. Results of the students shall be declared as per the University Rules and Regulations. There is no internal assessment in Value added courses.

Arrangement of Credit Distribution Framework for three/four years Honours/Honours with Research Degree Programme with Multiple Entry and Exits Options for all the institutions:

NCrF Credit Level	Sem-ester	Major (Core)	Minor (Electives)	Multi/ Inter-disciplinary	AEC	SEC/ Internship	VAC/ IKS	R P/ OJ T	Total Credit per Sem.	Qualification /Certificate
4.5 First Year	I	8	4	4	2	2 (SEC)	2 (IKS)	-	22	UG Certificate
	II	8	4	4	2	2 (SEC)	2 (VAC)	-	22	
1 st Year Total Credits		16	8	8	4	4	4	-	44	
Exit 1: Award of UG certificate in Major course with 44 credits with additional 4 credits of Summer Internship in core specific NSQF defined course OR continue with Major and Minor course for next NCrF credit level										
5.0 Second Year	III	12	-	4	2	2 (SEC)	2 (IKS)	-	22	UG Diploma
	IV	12	4	-	2	2 (SEC)	2 (VAC)	-	22	
2 nd Year Total Credits		40	12	12	8	8	8	-	88	
Exit 2: Award of UG Diploma in Major course with 88 credits with additional 4 credits of Summer Internship in core specific NSQF defined course OR continue with Major and Minor course for next NCrF credit level										

5.5 Third Year	V	12	8	-	-	2 (SEC)	-	-	22	UG Degree
	VI	12	4	-	2	4 Dissertation	-	-	22	
3 rd Year Total Credits		64	24	12	10	14	8	-	132	
Award of UG Degree in Major course with 132 credits and Internship in core discipline OR continue with Major and Minor course for next NCrF credit level										
6.0 Fourth Year	VII	12	4	-	-	-	-	6 (OJ T)	22	UG Honours Degree
	VIII	12	4	-	-	-	-	6 (OJ T)	22	
4 th Year Total Credits		88	32	12	10	14	8	12	176	
Award of UG Honours Degree in Major course with total 176 credits										
6.0	VII	12	4	-	-	-	-	6 (RP)	22	UG Honours with Research Degree
	VIII	12	4	-	-	-	-	6 (RP)	22	
4 th Year Total Credits		88	32	12	10	14	8	12	176	
Award of UG Honours with Research Degree in Major course with total 176 credits										

Abbreviation:

AEC (Ability Enhancement Course); IKS (Indian Knowledge System); NCrF (National Credit Framework); NSS (National Service Scheme); NCC (National Cadet Corps); NSQF (National Skills Qualification Framework); OJT (On-the-Job Training); SEC (Skills Enhancement Course); RP (Research Project); VAC (Value Added Course), ODL (Open and Distance Learning)

Note:

- 1) Internship in 6th semester shall be in Major specific courses and credit allocated for internship would be compulsorily counted under Major course.
- 2) Honours students not undergoing research, will do either OJT in 7th and 8th semester OR 3 courses of Major/Minor of 12 credits in lieu of a research project, which will be awarded honours degree to the students.
- 3) Credit aligned with each course (Subject) in Major/Minor/Multidisciplinary is kept 04 credits.

Based on above credit framework, calculation of credits in third and fourth years shall be as below:

Year	Major (Core) (Internship credits to be added)	Minor (Electives)	Multi/Inter disciplinary	AEC	SEC	VAC/ IKS	Research Project/ On-the-Job Training	Semester wise cumulative total credits
Third	64 + 4 (internship) = 68	24	12	10	10	8	-	132
Fourth	88 + 4 (internship) = 92	32	12	10	10	8	12	176

Name of the Degree Program: Bachelor of Social Work (BSW) Discipline Core:

Social Work

Starting year of implementation: 2023 - 24

Program Outcomes:

By the end of the program the students will be able to:

1. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines;
2. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;
3. To inculcate in the students the spirit of enquiry and research; and thereby develop problem solving and decision-making abilities;
4. To prepare professionals to practice in diverse social work settings and to address contemporary issues and concerns of marginalized and hitherto excluded population groups;
5. To make learners sensitive and empathetic to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno- economic context;
6. To develop young professionals with good communication skills and quest for a self- motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;
7. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also, a thrust on national policies directed towards achieving sustainable development;
8. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work – thereby developing in them the vision to work towards an egalitarian society.
9. To Develop Digital Skills and inculcate the importance of Physical Education, yoga, sports, Health and Wellness Meditation and Yoga other extracurricular activities.

Assessment:

Weightage for assessments (in percentage)

Type of Course	CCE	SEE
Theory	50%	50%
Practical/ Field Work/Block Place ment / Dissertation/ Research Project	50%	50%
Value added course	50%	50%

Bachelor of Social Work

Programme Specific Outcome (PSO): *On completion of the 03/04 years Degree in Bachelor of Social Work will be able to:*

Programme Specific Outcome (PSO):

At the end of the course the student should be able to:

1. To understand various ideologies and demonstrate values, ethics of Social Work Profession.
2. To understand various social science concepts, knowledge and structure and its relationship with society.
3. To understand, analyze, address, preventive and remedial measures for Contemporary social problems and concerns.
4. To understand different fields, Methods, Attributes and Competencies of Social Work Practice.
5. To understand the importance, opportunities, usage of various tools to demonstrate Digital skill in Social Work Practice.
6. To demonstrate familiarity with Social Case Work components, principles, processes, tools, techniques and develop skills and their application in Social Case Work Practice.
7. To understand basic concept of psychology and dynamics of human growth, development, personality, social attitude, and psycho-social behavior and its relevance to Social Work.
8. To understand issues of Women and Children, their policies, programmes and enhance problem solving skills.
9. To nurture, orient and expose the students the concept of field work in Social Work Education and develop scientific knowledge, attitude, skills, self guiding principles, moral, ethical, social issues and responsibilities to critically evaluate of Social Work theory and Practice for wellbeing of society.
10. To encourage their ability to work with individual, group and community with cooperative and collaborative participation for personal and professional development with evidence based training of writing, reporting and documentation skills.

BHAKTA KAVI NARSINH MEHTA UNIVERSITY

B.S.W. Semester – 1

Sr. No.	Course Type	Title of the Paper	Instruction Hours per week	Exam Type	Max. Marks			Credits
					CCE	SEE	Total	
1	Major-1	Field Work Practice Theory	4	Theory	50	50	100	4
2	Major-2	Introduction of Social Work	4	Theory	50	50	100	4
3	Minor-1	Fields of Social Work – 1	4	Theory	50	50	100	4
4	MDC - 1	Social Work and Social Science	4	Theory	50	50	100	4
								16

- **Level: Semester - I**
- **Course: Major -1**
- **Title of the Paper: Field Work Practice Theory**
- **Marks/Credits: 100/4**

Objectives	Teaching learning Process	Learning Outcomes	Course Evaluation
• To understand the basics of field work • To understand the concept of self, developing self-awareness and orientation to fieldwork • To be familiarized with the professional role of Social Workers	• Lecture method • Assignment • Individual and Group presentation	• Able to understand the concept and place of field work in Social Work education • Able to understand and develop self-awareness and orientation to fieldwork • Able to explore role of Social Worker in different settings • Able to develop skills in Field Work like report writing, observation and Analysis	• Semester end examination : 50 marks • Internal Assessment : 50 marks

Course Outline

Unit - I

1. Field Work: Concept, Definition, Need, Importance
2. Field Work: Objectives, Field Work Curriculum
3. Field Work: Contents in Social Work Education
4. Field Work: Techniques, Components and Phases

Unit - II

1. Major Challenges for India in Field Work Practice
2. Students Perspective on Field Work and Its Emerging Trends Today
3. Educators Perspective on Field Work and Its Emerging Trends Today

Unit - III

1. Record Writing: Purpose and Importance
2. Record Writing: Different Styles
3. Record Writing: Orientation and Concurrent Field Work Report Writing
4. Field Work Record Writing with Individual, Group and Community

Unit - IV

1. Rapport Building, Observation and Analysis
2. Public Relation and Advocacy
3. Lobbying and Networking
4. Use of Programme Media and Mass Media

Key Word: Field Work, Record Writing, Programme Media and Advocacy

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- **Level: Semester - I**
- **Course: Major-2**
- **Title of the Paper: Introduction of Social Work**
- **Marks/ Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
• To understand history and evolution of social work profession, both in India and the West • To develop insights into the origin and development of ideologies and approaches to social change • To develop Skills to understand contemporary reality in its historical context	• Lecture • Assignment • Individual and Group Presentation	• Able to understand social work as a profession • Able to understand various ideologies of social work • Able to demonstrate awareness of values and ethics of the social work profession.	A. Semester end examination : 50 marks B. Internal Assessment : 50 marks

Course Outline

Unit I: An Introduction to Social Work

1. Social Work: Concept, Meaning, Definition and Objectives
2. Social Work: Nature, Scope and Functions
3. Emergence of Social Work: UK, USA, India
4. Development of Social Work Education in India

Unit II: Values and Ethics in Social Work Practice

1. Assumptions and Values of the Social Work
2. Codes of Ethics
3. Principles of Social Work
4. Social Work and its Relation to Human Rights and Social Justice

Unit III: Social Work Profession in India

1. Profession: Meaning Definition and Attributes
2. Professionalization of Social Work in India
3. Issues and Challenges before Social Work Profession
4. Status of Social Work Profession in India

UNIT IV: Approaches and Ideologies

1. Professional v/s Voluntary Approaches to Social Work
2. Ideology of Action Groups and Social Movements
3. Generalist Approach to Social Work Practice
4. Influence of Political Ideology on Social Welfare Policies and Programmes

Key Words: Social Work, Values and Ethics, Professional Attributes and Social Work Practice

References:

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- **Level: Semester - I**
- **Course: Minor – 1**
- **Title of the Paper: Fields of Social Work – 1**
- **Marks/Credits: 100/4**

Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
• To understand fundamental concepts of family welfare, child welfare, youth welfare and elderly welfare • To understand needs and problems of family, child, youth and elderly • To know various institutional and non-institutional provisions related to family, child, youth and elderly • To understand policy frame on family, child, youth and elderly and to practice socialwork intervention	• Lecture • Assignment • Individual and Group Presentation	• Able to gain opportunity in understanding contemporary fields of social work profession • Able to influence to practice, analyze and evaluate social work interventions	A. Semester end examination :50 marks B. Internal Assessment : 50 Marks

Course Outline

Unit I: Family Welfare

1. Family: Concept, Meaning, Definition, Importance and Functions
2. Types of families: Joint, Extended, Nuclear, Single Parent and Female Headed
3. Family Welfare: Concept, Definition , Scope and Importance
4. Family Welfare Programmes in India; Problems in Contemporary Families; Family Crisis Intervention; Role of Social Worker in Family Counseling

Unit II: Child Welfare

1. Child: Concept and Definition and Stages of Childhood
2. Needs and Problems of Children; Types of Children
3. Personality Development: Role of Family, Peer Group, Neighbourhood, School
4. Child Neglect and Abuse; Juvenile Delinquency- Causes and Effects; Role of Social Worker in Mitigating the Issues of Children; National Policy on Children

Unit III: Youth Welfare

1. Youth Welfare: Concept, Meaning, Definitions and Importance
2. Needs and Problems of Youth; Youth Unrest, Youth Conflict and Youth Crime
3. Profile of Youth in India; Youth Programmes and Services in India
4. National Youth Policy; Role of Social Worker in Mitigating the Issues of Youth

Unit IV: Elderly Welfare

1. Elderly: Concept, Meaning and Definition
2. Needs and Problems of Elderly
3. Profile of Elderly; Constitutional and Legislative Provisions for the Welfare of the Aged
4. Neglect and Elderly Abuse; Institutional and Non-institutional Services for the Elderly National Policy on Older People; Geriatric Social Work

Key Words: *Family Welfare, Child Welfare, Youth Welfare and Elderly Welfare*

References:

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- **Level: Semester - I**
- **Course: MDC - 1**
- **Title of the Paper: Social Work and Social Science**
- **Marks/Credits: 100/4**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
• To understand basic sociological concepts and notions of society • To know the basic concepts of economics and structure of economy • To understand the political framework for social welfare	• Lecture method • Assignment • Individual and Group Presentation	• Able to understand the basic sociological concepts and notions of society • Able to know the basic concept of economics and structure of economy • Able to explore the knowledge about political framework in the context of social welfare	A. Semester end examination: 50marks B. Internal Assessment: 50marks

Course Outline

Unit 1: Introduction to Sociological Concepts

1. Society, Man and Society and its Relationships.
2. Caste, Class, Power and Authority.
3. Social Values, Norms, Customs, Mores and Culture.
4. Social Institutions: Family, Marriage and Religion.

Unit 2: Notions of Society

1. Social Process: Concept, Importance and Types.
2. Social Change: Concept, Characteristics and Factors.
3. Social Control: Concept, Importance and Agencies.
4. Socialization: Concept, Importance and Agencies.

Unit 3: Basics of Economics

1. Micro: Demand and Supply, Cost, Production, Revenue and Market.
2. Macro: National Income, Inflation, Money and Banking.
3. Public Finance: Public Revenue, Expenditure, Debt, and Budget.
4. Economic System: Capitalist, Socialist and Mixed.

Unit 4: Introduction to Political Concepts

1. State: Origin, Concept and its Organs.
2. Concepts of Welfare State.
3. Constitution of India and its Salient Features.
4. Fundamental Rights, Directive Principles of State Policy.

Key Words: Society, Social Institution, Economic System and Welfare State

References:

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- Ali, A.F. Iman (1992) Social Stratification Among Muslim-Hindu Community, New Delhi :Commonwealth Publishers
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INTERNAL EVALUATION SCHEME		
NO	Particulars	Marks
1	Mid Semester Exam/ Practical Exam (Mandatory)	25
2	Class Test	05
3	Open book exam/test	05
4	Open note exam/test	05
5	Self-test/ Online test	05
6	Essay/Article writing	05
7	Quizzes/Objective test	05
8	Class assignment	05
9	Home assignment	05
10	Reports Writing	05
11	Research/Dissertation	05
12	Case Studies	05
13	Viva/Oral exam	05
14	Group Discussion	05
15	Role Play	05
16	Paper presentation/Seminar	05
17	Language Lab work	05
18	Interview	05
19	Craft work	05
20	Co-curricular work	05
21	Field Assignment	05
22	Poster Presentation	05
23	Attendance	05
24	Project Work	05
	Total	50

Note: Sr.No.1 is mandatory. Select any five from Sr.No.2 to 24. Each Contains five marks. Student should secure 18 Marks for passing in internal Exam.

Paper Style

Ques. No.	Particulars	From which Unit	Marks
Que. 1	Question 1	1	10
	Or		
	Question 1		
Que. 2	Question 2	2	10
	Or		
	Question 2		
Que. 3	Question 3	3	10
	Or		
	Question 3		
Que. 4	Question 4	4	10
	Or		
	Question 4		
Que. 5	Write a Short Note. (2/4)	From Each Unit	10
		Total	50